

7th GLIP Abstract Submission: Help File

If you have not used EasyChair before, please follow the instructions below.

The submission process requires two stages:

- 1) Get your own EasyChair account
- 2) Submit your abstracts

Creating an EasyChair account:

Go to the 7th GLIP login site: <https://www.easychair.org/account/signin.cgi?conf=7thglip>

Click 'sign up for an account' button.

Use your EasyChair account to sign in.

User name:

Password:

If you have no EasyChair account, [sign up for an account](#) ←

If you have problems to sign in [then click this link](#)

Step 1: Type in the two word sequence you see on the screen and click on 'continue'.

Thompson, Adler

Type the two words:



Continue

Step 2: Enter your name and e-mail address and click "continue"

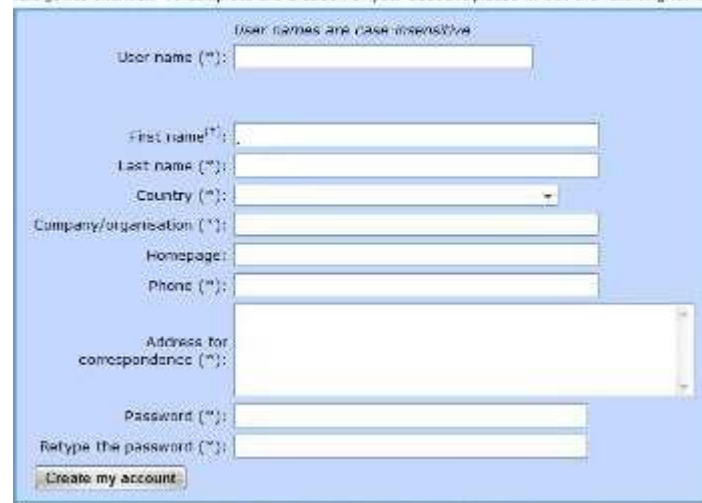
First name ^(†) :	<input type="text"/>
Last name (*):	<input type="text"/>
Email (*):	<input type="text"/>
Continue	

After completing step 2:

- Check your e-mail: You will receive a message from EasyChair.
- Click the link in the message you get from EasyChair.
- Enter your personal information; all required fields are marked with an asterisk '*'.

Signing Up for EasyChair: Last Step

Hi! James Sherlock: To complete the creation of your account, please fill out the following form.



The screenshot shows a registration form with the following fields and labels:

- User name (*):
- First name (*):
- Last name (*):
- Country (*):
- Company/organisation (*):
- Homepage:
- Phone (*):
- Address for correspondence (*):
- Password (*):
- Retype the password (*):

At the bottom left of the form is a button labeled "Create my account".

- Click the button at the bottom to submit your information and follow the instructions on the screen.
- Make a note of your user name and password for future reference.
- **NOTE:** The password you set must be at least 8 characters or you will get an error message.

Abstract submission

Go to the 7th GLIP login site: <https://www.easychair.org/account/signin.cgi?conf=7thglip>

- 1) Type in the login and the password you have created and click 'Sign in' button.
- 2) You will be transferred to 'Welcome Page'.
- 3) Click on 'New Submission'

[Overview](#) [New Submission](#)

- 4) Fill in the required information. They are all marked with an asterisk.

If there is more than one author please click on the ‘Click here to add more authors’ button. Also, tick the ‘Corresponding author’ box for the authors who are to be notified by organizing committee via email.

5) **NOTE:** Please remember to tick the abstract category box. The relevant boxes are placed under the space where you put the abstract text.

6) Attach the abstract file.

NOTE: Please remember to tick the ‘Abstract only’ box.

7) Finally click the ‘Submit’ button at the bottom of the screen.

If you have any further questions please contact Wojtek at:
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